



Overview:

Hill View Primary School is an environmentally aware school that strives to reduce our footprint on the planet, teach children to live sustainably and to be responsible caretakers of the land.

This policy aims to ensure that when all products and services are purchased, Hill View will consider environmental aspects, potential impacts and costs, associated with their life cycle. Our practice of procuring products and services will endeavour to ensure that they are less harmful to the environment (land, air and water) and that they are made with less harmful materials when produced, used or consumed. This will include, where possible; buying locally, buying recycled and recyclable, using less chemicals and reducing the school's carbon footprint associated with products and services.

Purpose:

To promote the purchase and use of environmentally friendly resources in the school that will minimise greenhouse emissions, waste, pollution, habitat loss, toxicity and soil degradation and maximise water efficiency.

The objectives of this Green Purchasing Policy are to:

- Eliminate unnecessary purchasing;
- Reduce our impact on the environment;
- Reduce our impact on human health;
- Support the market for environmentally preferred products;
- Develop a green purchasing culture throughout our school community.

Implementation:

Purchasing decisions need to be made on the basis of environmental considerations and value for money, rather than just the cheapest up-front purchase price.

Our purchasing decisions can improve markets for environmentally preferred products, enhance environmental quality, be resource responsible and contribute to progress toward sustainability.

Hill View Primary prefers to purchase environmentally friendly products whenever they perform satisfactorily

and are available at a reasonable price.

Purchasing decisions shall be made in the context of the waste hierarchy to avoid, reduce, reuse and recycle.

- AVOID – Identifying ways of carrying out a function or task without using materials that generate waste. An example is sending information electronically instead of on paper.
- REDUCE – Using less in the first place and avoiding waste. Examples of this include purchasing in bulk to reduce packaging and the purchase of printing equipment that prints double sided copies.
- REUSE – Using the same item more than once, and extending the useful life of products and equipment before replacing an item. Aim to re-use or repair an existing product. Ensure that new purchases are durable, have a long service life and are easy to maintain and upgrade.
- RECYCLE – Purchasing products that contain recycled materials or those that have or can be remanufactured or recycled.

Materials:

Paper

Procurement considerations:

- Paper to be based on recycled/recyclable paper or paper based on sustainably harvested virgin fibre
- Procurement of paper that is produced through a process of low energy consumption and emissions

- Manufacturer states 'Ecological responsibility'

Cleaning Products

Procurement considerations:

- Use cleaning products that are effective at lower temperatures
- Avoid certain hazardous substances in the product (COSHH)
- Avoid phosphorus and limit biocides in the product
- Follow the recommended dosages
- Decrease the use of products through reviewing cleaning plans and techniques
- Improve the training of cleaning staff (DCC)
- Decrease the quantity of packaging used
- Ensure the packaging used is made from recycled materials and can be recycled
- Use products made in the UK

Office equipment

Procurement considerations:

1. Purchase energy efficient models
2. Purchase products with a restricted amount of hazardous materials and look at take back options
3. Purchase products with a restricted noise level
4. Use products designed for recycling, that have a longer life and have take back options
5. Ensure the packaging used can be recycled
6. Correct disposal of any waste products, such as re-using or recycling

Lighting

Procurement considerations:

1. Purchase replacement lamps that have low energy usage
2. Use lighting controls to further reduce energy consumption
3. At installation stage, ensure system works as intended, in an energy efficient way
4. Recycle appropriately all waste products

Electricity

Procurement considerations:

1. Increase the share of electricity from renewable energy sources or biomass
2. Energy Award / Display Energy Certificate