



MINUTES

Hill View Primary School PTFA

Date | time 20th January 2023, 8pm

In Attendance

Rachel Herring, **Chair** | Sam Anderson-Parker **Co Chair** | Paulina Page-Smith, **Secretary** | Alistair Paton, **Treasurer** | Jennifer Coulter, **General Committee Member** | Michelle Birkett **Parent**

Apologies: Lorraine Davies, **General Committee Member** | Natalie Green, **General Committee Member**

Upcoming Events

Friday 10th Feb – Doughnut Sale

Friday 3rd March – Cheese & Wine & Quiz Evening

Friday 24th March – Non-Uniform Day in exchange for Choc & Wine for Easter raffle

Monday 27th March – Make up Hampers for Raffle

Begin 21st April - Ice Cream Fridays

Friday 9th June – Non uniform for donations of Chocolate, Sweets & Wine

Friday 16th June – Non uniform for Donations of cake donations or £1

Tuesday 18th July Yr 6 Leavers Lunch (Fish & Chips)

Doughnut Sale

Fri 10th Feb – After school - Located in school playground

Cash only 50p per doughnut

After a successful event last year. Tesco shop bought ones to be used in replace of Krispy crème this time.

Suggested to speak to the bakery team at Tesco to help arrange donations/ availability.

Possibly arrange a preorder to be put in place to guarantee. Approx. 300

Possible we have some Krispy cream boxes/ napkins left over to use to hand out.

FB post to be arranged

Rachel will speak to office and arrange a text to go out nearer the time to remind parents.

Cheese & Wine Evening

Friday 3rd March – 7-9.30 - Located in school hall

Mike has confirmed he's happy to lock up after event

Sam to send out approx. costings – 75 platters – x 2 people

Cheese, crackers, olives – Approx. £7 per platter

Platters style to be decided and ORDERED

Wooden knives and cling film, cocktail sticks

Glasses in stock to be used up (will need enough for a pre-drink on the day)

Glasses to be arranged for evening – Sam will look online for best option

Cost per ticket = £25 (covers 2 people)

Ticket sales via class list – Rachel will set up advert for people to purchase tickets with white or red wine

Prizes for Quiz – Wine???

Advert and tickets on sale Weekend of 21/01 -Rachel and Sam to arrange

Deadline to purchase tickets 11/02 (3 weeks running ticket sales)

Friday 3rd – Make up platters. A few of the team available to help

Sam – Speak to school about knives and storage of stock on the day

Quiz master in place

We need to remind parents its 3 drinks per person and be mindful at the event of people's actions

Rick assessments not needed for event

Payment for drinks will be cash, car minimum of £5 per transaction to minimize charges on card machine

Rachel will add event to Sum up machine

Non-Uniform – Easter Raffle

Non uniform day - Friday 24th March – In exchange of Choc, Wine & Cakes

Deadline to purchase tickets - Tuesday 21st March

Draw Monday 27th Make up hampers and raffle off

Yr R – 4 = Chocolate

Yr 5 & 6 Wine and fizzy drinks

Need Veg trays for hampers – variety of sizes

Raffle tickets post up this weekend (21/01)

Summer Fayre

Friday 16th June 5-7.30pm

Exploring the option of relocating to Hill View Fields? If so, facilities, sponsors, council, risk...– (To discuss with Head)

Alcohol License arranged – Rachel

External stalls Y or N – TBD

Inflatables Y or N – TBD

Rachel will review successful stalls and remove poor performers

Rachel – Playground plan arranged ready for team to locate volunteers

Paulina to review risk assessments

Friday 9th June – Non-Uniform Day – donations of chocolate and sweets & Wine

Friday 16th June – Non-Uniform Day – Donations of cake or £1

Ice Cream Fridays

Begin Friday 21st April – (weather dependent)

Purchased from Aldi.

Exploring price increases this term to keep inline with inflation £1 seems reasonable

Ideas raised

Bounceathon

Friday 21st April – North Hall

Sam to arrange through local supplier

118 x 15 ft – Max 8 pupils on at once

Kids bounce for 1 minute – with 8 volunteers at hand to count and record with sticker and list.

Stickers ordered??

Set up Just Giving Page – 1 per year group Idea to investigate any other options other than Just giving??

Prizes to be arranged for the winning year group. 100 squares maybe + a small token or something?

Fun idea of a jump from Mrs Buckland if they hit a large target – to incentivize the pupils - Check with Head??

We need volunteers and teachers. Arrange nearer the time we need to promote to obtain secure volunteers.

Biscuit and squash or water available to pupils for the event

School Discos

Monday 3rd July Yr 1 Magic Show 3:30 – 3:45

Yr 3 Disco 4:30 – 5:30

Friday 7th July - Yr 2 Magic Show

Yr 4 Disco

W/c 10/07 - Yr 5&6 Discos

AOB

Uniform Jenny will review stock of uniform. Process to be reviewed.

Looking at prime time to push for sales of Preloved

Amazon Smile ending mid-February – Need to look at alternatives

Volunteer forms completed by committee; some remain incomplete

Treasury update

Christmas Raffle £950 raised

Preloved uniform £500

Hot chocolate cones a great success, warmly received by all. Saved over £250 over last year

Total £1900 raised so far this year – A huge well done to all involved and a huge thanks to parent for ongoing support.

Next Meeting

TBD – After February Half Term, Mon 6th or Tuesday 7th March?