

## **Appendix 2: Removal from the Classroom (Internal seclusion)**

- 1 Removal of a pupil from the classroom is a formal consequence imposed for serious disciplinary reasons, which allows for the continuation of the pupil's education in a supervised setting. The education provided may differ from that provided in the mainstream classroom but will still be meaningful for the pupil.
- 2 Removal from the classroom will only be used for the following reasons:
  - to maintain the safety of all pupils and to restore stability following an unreasonably high level of disruption;
  - to enable disruptive pupils to be taken to a place where education can be continued in a managed environment; and
  - to allow the pupil to regain calm in a safe space

The Academy's arrangements for removal from the classroom are as follows. The Head Teacher, Deputy or Assistant Head Teacher may use internal exclusion for serious incidents. Internal exclusion can last for one session including break, a whole morning session including break, whole morning session including break and lunchtime or whole day sessions, depending on the severity of the behaviour.

During an internal exclusion:

- Work is set by the class teacher.
  - Child has no contact with own class or classmates.
  - There is no access to playground, extra-curricular or enrichment activity.
  - Parents/ carers informed.
- 3 It will be the responsibility of the Head or Deputy Headteacher to maintain overall strategic oversight of the school's arrangements for any removals.
  - 4 The Academy will collect, monitor and analyse the data on the removal of pupils from the classroom in order to interrogate its use and effectiveness.
  6. When dealing with the removal of a pupil from the classroom each case will be dealt with on its own individual facts and circumstances. The Head or Deputy Headteacher and teachers will:
    - consider whether any assessment of underlying factors of disruptive behaviour is needed;
    - inform parents of the removal from the classroom on the same day;
    - facilitate reflection by the pupil on the behaviour that led to their removal from the classroom and what they can do to improve and avoid such behaviour in the future;
    - ensure that pupils are never locked in the room of their removal except in limited exceptional situations.
    - if a pupil has a social worker, including if they have a Child in Need plan, a Child Protection plan or are looked-after, notify their social worker. If the pupil is looked-after, ensure their Personal Education Plan is appropriately reviewed and amended and notify their Virtual School Head.