

Dear Parents/Carers,

Following the letter sent to you in February, I am now able to confirm the costings for the residential trip dated Tuesday 20<sup>th</sup> May to Friday 23<sup>rd</sup> May 2025. The total cost including transport is £325.00. You have already paid the £50 deposit, so there is £275.00 outstanding. The balance can be paid in instalments, as set out below and the balance is to be cleared by 1<sup>st</sup> April 2025.

The instalment dates are as follows:-

Thursday 3 <sup>rd</sup> October 2024	£50.00
Monday 4 <sup>th</sup> November	£50.00
Monday 2 <sup>nd</sup> December	£50.00
Monday 3 <sup>rd</sup> February 2025	£50.00
Monday 3 <sup>rd</sup> March	£40.00
Tuesday 1 <sup>st</sup> April	£35.00

Payments are to be made by Wisepay, which can be accessed by using the link on the front page of the school website:- <https://hillviewprimary.co.uk/>. Once you have accessed the link, please select “Trips and Visits” in the toolbar on the left hand side. If you are unable to make payment using this method then please contact the school office who will be able to help you.

There will be further information regarding the trip sent to you nearer the time including a kit list, medication etc.

If you choose to remove your child from the residential for any reason after payments have been made, it will not be possible to refund any monies unless the place can be filled by another pupil and full payment received.

If you would like to find out more about Fort Purbrook, please take the time to look at their website.

<https://peterashleyactivitycentres.co.uk/about-residentials/school-residentials/>

Yours sincerely

A handwritten signature in black ink, appearing to read 'Victoria Buckland'.

Victoria Buckland  
Headteacher