

Dear Parents/Carers

We have the opportunity for two parents to join the school's governing body. The Governing Body is responsible for working with the school to ensure that it delivers the best learning opportunities and environment for our children. This is achieved through regular school visits and meetings enabling governors to provide the school leaders with the challenge and support necessary to develop the school.

The role of governor is voluntary and unpaid, suited to people with a strategic outlook who wish to contribute to shaping the future of our school and the education of our children, and are able to commit the required time. Attendance at three formal governing body meetings and three informal meetings per year is essential in order to understand the requirements of the role and to fulfil the responsibilities that come with it. There is also an expectation that some tasks such as visits to the school will be completed outside of these formal meetings, and during school hours. Our meetings are held half-termly on Wednesday evenings from 4-6pm. The initial term of office for School Governors is four years and it is hoped that the appointed parent would be able to commit to serve a full term. There will be the opportunity for new governors to take on the role of Vice-Chair or Chair next year as both posts will be ending their current term this year.

If you are interested in becoming a Governor but would like to find out more, further information on the role of a school governor can be found at [National Governance Association](https://nationalgovernance.org.uk/). If you have any specific questions, please email chairofgovernors@hillview.bournemouth.sch.uk. An outline of our Governing Body can be found at <https://hillviewprimary.co.uk/community/>

To nominate yourself as a candidate for this parent governor role, please prepare a short supporting statement outlining your experience and interest in the role. Your statement must not be more than 200 words. Nominations should be emailed to the Chair of Governors email above or handed in at the school office marked "FAO Chair of Governors, Parent Governor Application" in a sealed envelope by **12 noon on Friday 19th April**. If more than one nomination is received then we shall arrange for the supporting statements from all candidates to be circulated with ballot papers to conduct a parent-voted election.

There are some circumstances that disqualify an individual from serving as a school governor. In order to ensure that you are eligible, please read the disqualification criteria here [The School Governance \(Constitution\) \(England\) Regulations 2012 \(legislation.gov.uk\)](https://www.legislation.gov.uk/uksi/2012/2713/section-10). A copy of this is also on our website, or you can request a copy from the school office. You will need to sign the declaration at the end to include with your nomination. Please note that for the protection of children, all governor appointments are subject to a vetting process and identity check.

Yours sincerely



Hannah Staddon

Chair of Hill View Primary Academy Local Governing Body