

# Hill View Primary Academy



## Early Years Foundation Stage (EYFS) policy

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### 1. Aims

This policy aims to ensure:

- That children access a broad and balanced curriculum that gives them the broad range of knowledge and skills needed for good progress through school and life
- Quality and consistency in teaching and learning so that every child makes good progress and no child gets left behind
- A close working partnership between staff and parents and/or carers
- Every child is included and supported through equality of opportunity and anti-discriminatory practice

### 2. Legislation

This policy is based on requirements set out in the [statutory framework for the Early Years Foundation Stage \(EYFS\)](#) for 2023.

This document also complies with our funding agreement and articles of association.

### Structure of the EYFS

At Hill View, our Early Years provision is three Reception classes, each with space for 30 children.

Our Reception classes each have their own classroom, which are connected by shared areas as well as an outdoor quad. The classrooms create the EYFS Hub and all children have the opportunity to experience a full curriculum across the entire setting during self-initiated learning times (Explore Time).

### 3. Curriculum

Our early years setting follows the curriculum as outlined in the latest version of the EYFS statutory framework that applies for 2023. The curriculum where possible is embedded within an Integrated Curriculum which follows a project-led approach. Where a subject does not make natural links, these will be taught discretely. For example RWInc Phonics and some maths areas.

The EYFS framework includes 7 areas of learning and development that are equally important and inter-connected. However, 3 areas known as the prime areas are seen as particularly important for igniting curiosity and enthusiasm for learning, and for building children's capacity to learn, form relationships and thrive.

The **prime areas** are:

- Communication and language
- Physical development
- Personal, social and emotional development

The prime areas are strengthened and applied through 4 **specific areas**:

- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design

#### 4.1 Planning

The EYFS at Hill View provides a happy, safe, caring, stimulating and well-organised environment in which children learn by building upon what they already know and can do.

Staff at Hill View look carefully at the children in their care, consider their needs, their interests and their stages of development and use all of this information to help plan a challenging and enjoyable experience across all areas of Learning and Development.

In planning and guiding children's activities, staff reflect on the different ways that children learn and include these in their practice. Where a child may have a special educational need or disability, staff consider whether specialist support is required, linking with relevant services from other agencies, where appropriate.

#### 4.2 Teaching

Each area of learning and development is implemented through planned, purposeful play, and through a mix of adult-led and child-initiated activities. Staff respond to each child's emerging needs and interests, guiding their development through warm, positive interaction. Our outdoor provision mirrors the opportunities available to the children in inside offering a mix of adult-led and child-initiated learning.

### 4. Assessment

At Hill View, ongoing assessment is an integral part of the learning and development processes. Staff observe pupils to identify their level of achievement, interests and learning styles. These observations are used to shape future planning. Staff also take into account observations shared by parents and/or carers.

In order to record each child's progress and achievements we use a secure online Learning journal call Tapestry. Observations, comments and photos are uploaded and reflect each child's learning in line with the early Years foundation stage curriculum. The system allows us to work with parents and carers to share information and record the children's self-initiated play and learning in and outside of the classroom.

Within the first 6 weeks that a child **starts reception**, staff will administer the Statutory Reception Baseline Assessment (RBA, May 2021).

At the **end of the EYFS**, staff complete the EYFS profile for each child. Pupils are assessed against the 17 early learning goals, indicating whether they are:

- Meeting expected levels of development
- Not yet reaching expected levels ('emerging')

The profile reflects ongoing observations, and discussions with parents and/or carers. The results of the profile are shared with parents and/or carers for their child.

The profile is moderated internally (referring to the Development Matters [guidance](#)) and in partnership with other local schools, to ensure consistent assessment judgements. EYFS profile data is submitted to the local authority.

## 5. Working with parents

Key to ensuring a high quality early years experience is to ensure continuity between all settings and to ensure that the children's social, emotional and educational needs are addressed appropriately. At Hill View, transition is seen as a process, not as an event and is planned for and discussed with parents, children and practitioners of the pre-school settings that the children of Hill View attend.

At Hill View we also recognise that parents are the children's first and most enduring educators and that when parents and practitioners work together the results have a positive impact on children's development and learning.

We encourage parent partnership through:

- Showing respect and understanding for the role of the parent in the child's education
- Listening to accounts of their child's development and any concerns they may have
- Making parents feel welcome by being friendly, approachable and having an open door policy
- Maintaining an on-going dialogue
- Being flexible in arrangements for settling children in
- Meeting with parents of Reception children regularly to discuss progress
- Inviting parents in to share their child's Learning Journal and see a range of work
- Through the use of Tapestry, an online learning journal which parents can access at home to share the children's work.
- Encouraging parents to make use of the home/school communication book which is looked at daily by an EYFS staff member
- Inviting parents in the school to share their specialised skills (For specific projects)
- Inviting parents to accompany staff on trips.

We recognise that children learn and develop well when there is a strong partnership between staff and parents and/or carers.

Parents and/or carers are kept up to date with their child's progress and development. The progress check and EYFS profile helps to provide parents and/or carers with a well-rounded picture of their child's knowledge, understanding and abilities.

## 6. Safeguarding and welfare procedures

It is important to us that all children in the school are 'safe'. We aim to educate children on boundaries, rules and limits and to help them understand why they exist. We provide children with choices to help them develop this important life skill. Children should be allowed to take risks, but need to be taught how to recognise and avoid hazards. We aim to protect the physical and psychological well-being of all children. We know that children learn best when they are healthy and safe, when their individual needs are met and when they have the chance to build positive relationships with the adults around them and their peers.

From time to time young children have toileting accidents and as a school we are committed to ensuring all children's need are met. At the start of each year parents/carers will receive a letter which seeks permission for their child to be cleaned and changed if an accident were to occur. If permission has not been given via this letter the parent will be contacted to either come into school to change their child or if not appropriate due to the toileting accident, to take their child home to be cleaned and then returned. (Please refer to Intimate Care Policy for best practice).

We make sure that the appropriate statutory staff:child ratios are maintained in our setting to meet the needs of all children and ensure their safety:

- We comply with infant size legislation and have at least 1 teacher per 30 pupils

We have always at least 1 person with a current paediatric first aid (PFA) certificate on the premises and available when children are present, including on outings. This PFA certificate is renewed every 3 years as required.

We promote good oral health as well as good health in general, in the early years by talking to the children about:

- The effects of eating too many sweet things
- The importance of brushing your teeth
- How to eat healthily
- How to maintain a healthy body

The rest of our safeguarding and welfare procedures are outlined in our Safeguarding and Child Protection Policy.

## **7. Monitoring arrangements**

This policy will be reviewed and approved by the Early Years Lead every 2 years.

At every review, the policy will be shared with the governing board.

## Appendix 1. List of statutory policies and procedures for the EYFS

Statutory policy or procedure for the EYFS
Safeguarding and Child Protection policy and procedures
Procedure for responding to illness
Administering Medicines policy
Intimate Care Policy
Emergency evacuation procedure
Procedure for checking the identity of visitors
Procedures for a parent failing to collect a child and for missing children
Procedure for dealing with concerns and complaints

